

***SADDLEWORTH & LEES DISTRICT EXECUTIVE
Agenda***

Date Thursday 21 July 2016

Time 7.00 pm or at the rise of the Saddleworth and Lees District Partnership

Venue Uppermill Civic Hall, Lee Street, Uppermill, OL3 6AE

- Notes
1. DECLARATIONS OF INTEREST - If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact Paul Entwistle or Lori Hughes at least 24 hours before the meeting.
 2. CONTACT OFFICER for this Agenda is Lori Hughes Tel. 0161 770 5151 or email lori.hughes@oldham.gov.uk
 3. DISTRICT CO-ORDINATOR is Lisa MacDonald, tel. 0161 770 5195 or email lisa.macdonald@oldham.gov.uk
 4. PUBLIC QUESTIONS - Any member of the public wishing to ask a question at the above meeting can do so only if a written copy of the question is submitted to the contact officer no later than 15 minutes prior to the commencement of the meeting.
 5. FILMING - The Council, members of the public and the press may record / film / photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Constitutional Services Officer who will instruct that they are not included in the filming.

Please note that anyone using recording equipment both audio and visual will not be permitted to leave the equipment in the room where a private meeting is held.

Recording and reporting the Council's meetings is subject to the law including the law of defamation, the Human Rights Act, the Data Protection Act and the law on public order offences.

**MEMBERSHIP OF THE SADDLEWORTH & LEES DISTRICT EXECUTIVE
IS AS FOLLOWS:**

Councillors A. Alexander (Chair), Harkness, Heffernan, Hewitt (Vice-Chair), Hudson, Kirkham, Klonowski, McCann and Sheldon

Item No

1 Apologies For Absence

2 Urgent Business

Urgent business, if any, introduced by the Chair

3 Declarations of Interest

To Receive Declarations of Interest in any Contract or matter to be discussed at the meeting.

4 Public Question Time

To receive Questions from the Public, in accordance with the Council's Constitution.

5 Minutes of Previous Meeting (Pages 1 - 2)

The Minutes of the Saddleworth and Lees District Executive held on 16th June 2016 are attached for approval.

6 Saddleworth and Lees District District Executive Budget Report (Pages 3 - 14)

7 Petitions

This is a standing item related to Petitions received regarding the Saddleworth and Lees area for consideration by the District Executive in accordance with the Council's Petition Scheme.

There are no petitions to note.

8 Date and Time of Next Meeting

The date and time of the next Saddleworth and Lees District Executive meeting will be Thursday, 13th October 2016 at 7.00 p.m.



Present: Councillor A. Alexander (Chair)
Councillors Harkness, Heffernan, Hewitt (Vice-Chair), Hudson,
Klonowski and Sheldon

Also in Attendance:

Lori Hughes	Constitutional Services
Lisa MacDonald	District Co-ordinator
John Rooney	Head of Housing, Response Service and Districts

1 **ELECTION OF VICE CHAIR**

RESOLVED that Councillor Hewitt be elected as Vice Chair of the Saddleworth and Lees District Executive for the Municipal Year 2016/17.

2 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Kirkham and Councillor McCann.

3 **URGENT BUSINESS**

There were no items of urgent business received.

4 **DECLARATIONS OF INTEREST**

There were no declarations of interest received.

5 **PUBLIC QUESTION TIME**

There were no public questions received.

6 **MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the Saddleworth and Lees District Executive held on 17th March 2016 be approved as a correct record.

7 **SADDLEWORTH AND LEES DISTRICT PLAN REPORT
AND DRAFT PLAN**

The District Executive gave consideration to a report which outlined the proposed Saddleworth and Lees District Plan. The plan set out the framework of priorities and actions for the guidance of the District Executive and Councillor budgets for the financial year 2016/17. Workshop sessions had been held and issues had been raised at sub-group and district meetings.

RESOLVED that the proposed Saddleworth and Lees District Plan for 2016/17 be approved.

8 **SADDLEWORTH AND LEES BUDGET REPORT -
APPENDIX A AND APPENDIX B**

The District Executive gave consideration to a report which advised of the breakdown of expenditure from the financial year 2015/16 and for the potential budget commitments for 2016/17. The commitments which had been made in line with the district priorities were discussed. **Page 1**

RESOLVED that:

1. the funding allocations made during the financial year 2015/16 be noted.
2. the allocation of £5,016 for Christmas lights in 2016 be approved.
3. the allocation of £3,965 for winter maintenance support be approved.
4. the allocation of £2,580 for summer and winter planting in 2016/17 be approved.
5. the allocation of a maximum of £15,000 for support to the 2017 band contest be approved.
6. the allocation of funding for the Above and Beyond Awards be allocated from ward councillor budgets following receipt of a breakdown of expenditure.
7. the allocation of funding from individual Councillor allowances for the generation of additional revenue not be agreed.

9

PETITIONS

The District Executive gave consideration to two petitions which had been received:

- 2016-04: Petition regarding parking restrictions at Hollins Road/Birks Avenue Junction (Saddleworth West and Lees Ward); and
- 2016-05: Petition regarding traffic around Knowsley Primary School (Saddleworth West and Lees Ward).

The District Executive were provided with an update on the actions taken related to the petitions.

RESOLVED that the petitions received and actions taken be noted.

10

DATES AND TIMES OF FUTURE MEETINGS

RESOLVED that the dates and times for the Saddleworth and Lees District Executive for the Municipal Year 2016/17 be noted.

The meeting started at 7.45 pm and ended at 8.15 pm

Saddleworth and Lees District Executive

Budget Report

Report of Maggie Kufeldt – Executive Director, Health and Wellbeing

Portfolio Responsibility: Councillor Brownridge, Cabinet Member for Neighbourhoods and Cooperatives

21 July 2016

Officer Contact: Lisa Macdonald
Ext. 5195

Purpose of Report

1. To advise the Saddleworth and Lees District Executive of the breakdown of expenditure to date and to consider potential budget commitments for 2016/17 presented to this meeting. (Appendix 1)

Recommendations

1. The District Executive note the budget allocations to date
2. The District Executive considers allocating up to £5,000 to support the rebuilding of the club house at Saddleworth Rangers (from DE revenue budgets/individual councillor allowances)
3. The District Executive considers allocating up to £3,200 to support The Dove Stone Youth Rangers Environmental Education project (from DE revenue/individual councillor allowances)
4. The District Executive considers allocating £10,000 from its capital budget as a contribution towards the installation of a pedestrian refuge at Oldham Road, Springhead

1. CURRENT POSITION

1.1 District Executive Budget

The District Executive has a total allocation of £60,000 (£10,000 revenue and £10,000 capital per ward) which is available to help meet the priorities and actions across the district. (As detailed in the District Plan)
Decisions on this budget will be made by the District Executive

1.2 Individual Councillor Allowance

Each Borough Councillor has an allowance of £5,000 on which they may take decisions. Councillors may also decide to pool their individual allowance in order to joint fund projects.

1.3 Saddleworth and Lees District Plan

Expenditure of District Executive and Councillor allowance should be in accordance with priorities/actions agreed in the district plan.

2. Projects for consideration – District Executive Revenue/ Councillors Budget

2.1 Saddleworth Rangers – Rebuilding of club house

The District Executive is asked to consider contributing up to £5,000 towards a total project cost of £235,000 (plus £60,000 VAT) for the rebuilding of the club house at Saddleworth Rangers.

The club have raised funds and received pledges to reach the project total detailed below:

Veolia - £38,000

Pledges and reserve accounts - £62,000

Pledges from construction companies (in kind for time and materials) - £135,000

However, issues with VAT registration have left a shortfall of approximately £60,000 which the club are now fundraising for.

The application submitted is attached at appendix 2

2.2 Dove Stone Youth Rangers - Environmental Education Project

The District Executive is asked to consider contributing up to £3,200 towards a total project cost of £5,200 to support the Dove Stone Youth Rangers and their work across Saddleworth and Lees (£2,000 secured through Kerrching)

The application submitted is attached at appendix 3

3. Projects for Consideration – District Executive Capital Budget

3.1 Installation of Pedestrian Island - Oldham Road Springhead

The District Executive is asked to consider allocating £10,000 towards the cost of installing a pedestrian island at Oldham Road Springhead following concerns over pedestrian safety.

The works will involve the construction of the pedestrian island (location plan attached at appendix 4). It will also include the realigning of the kerb line to create additional space for vehicles exiting Cooper Street and also the clearing of overgrown vegetation and extending the footway surfacing.

The cost estimate for the scheme is £23,500 as follows

Works cost (including contingency)	£18,600
Unity Fee (including contingency)	£1,650
<u>Unity Fee (Design Work – already paid)</u>	<u>£3,250</u>
<u>Total Cost</u>	<u>£23,500</u>
Outstanding Cost	£20,250

It is proposed to fund the scheme as follows

Saddleworth West and Lees Ward Councillors	£3,000
Oldham Council Transport Capital Programme	£7,250
<u>Saddleworth and Lees DE Capital (proposed)</u>	<u>£10,000</u>
<u>Total</u>	<u>£20,250</u>

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Appendix 1. Saddleworth and Lees District Partnership 2016-17

Reference	Approval Date	Project/Initiative	Project Lead	Project Cost £ 45,000.00	Councillor Budget									
					£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	
					Saddleworth West & Lees			Saddleworth North			Saddleworth South			
					Peter Klonowski	Adrian Alexander	Steve Hewitt	Nikki Kirkham	Gareth Harkness	Derek Heffernan	John McCann	John Hudson	Graham Sheldon	
1		Pedestrian Island, Oldham Road		£3,000	£1,000	£1,000	£1,000							
		Saddleworth Literary Festival		£500							£500			
		Old Mill House - Residents event		£500			£500							
		Diggle Community Association		£500			£500							
		Saddleworth Environment Education		£300			£300							
		OMBBA		£700		£350	£350							
		Old Mill House - Digital Inclusion		£200			£200							
		Old Mill House - Alzheimer sponsorship					£50							
		New Delph flower and vegetable		£100				£100						
		Scouthead and Austerlands Com Group - work at Dawsons Field		£600				£200	£200	£200				
		Above and Beyond Awards		£1,600	£200	£200	£200	£200	£200	£2,00		£200	£200	
		Councillor Budget Total		£ 8,000.00	£ 1,200.00	£ 1,550.00	£ 2,300.00	£ 1,300.00	£ 400.00	£ 200.00	£ 500.00	£ 200.00	£ 200.00	
		Remaining Budget		£ 37,000.00	£ 3,800.00	£ 3,450.00	£ 2,700.00	£ 3,700.00	£ 4,600.00	£ 4,800.00	£ 4,500.00	£ 4,800.00	£ 4,800.00	
	To be approved	Support existing Christmas lights		£ 2,193.00										
	To be approved	Support the provision of district christmas trees		£ 2,823.00										
	To be approved	Refilling of additional grit bins		£ 3,585.00										
	To be approved	Bagged salt for hand held gritters		£ 380.00										
	To be approved	Summer/Winter planting		£ 2,580.00										
	To be approved	Whit Friday Band Contest		£ 15,000.00										
		Total District Partnership Budget		£ 26,561.00										
		£ 30,000.00												
		Remaining Budget		£ 3,439.00										
	2016/17													
		Total Capital Budget		£ 30,000.00										
		Remaining Budget		£ 30,000.00										

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Saddleworth and Lees District Executive Funding Application 2014/2015 SECTION A

Please note that this section of the application will be made part of the District Executive's public reports and be available on our website at www.oldham.gov.uk

NAME OF ORGANISATION REQUESTING FUNDING (must be same as on Section B): Saddleworth Rangers
PROJECT TITLE (must be same as on Section B): Clubhouse Re-Build 2016

<p>DESCRIPTION OF THE PROJECT REQUIRING FUNDING setting out: what the project will deliver. Who will benefit, and how? How many people will benefit etc. Please provide as much detail as possible and continue on a separate sheet if required.</p> <p>The current clubhouse at Saddleworth Rangers was erected in the 1970,s and is made up predominantly from a recovered RAF building. As a club we have grown considerably since that date, with youth teams from under 8's through to under 16's and two open age teams. We estimate over 1000 people, consisting of players, coaches, officials, volunteers, parents, and spectators, pass through the club each weekend. We have outgrown our current facilities.</p> <p>We have all the relevant permissions and intend to commence work on the 1st August later this year. The anticipated cost to complete the project is £235,000 plus VAT. We have raised and received pledges to reach our target of £235,000, however we cannot currently register for VAT, therefore our budget has a shortfall of around £60,000.</p> <p>We are seeking assistance from our District Executive to help meet our budget shortfall.</p>	
Total Project Cost	£235,000
Amount requested from the District Executive	£5,000

<p>HAVE YOU <u>ALREADY RECEIVED</u> FINANCIAL ASSISTANCE FROM THE COUNCIL OR ANY OTHER SOURCE FOR THIS PROJECT IN THE LAST 2 YEARS?</p> <p style="text-align: center;">NO</p> <p>IF YES PLEASE GIVE DETAILS BELOW:</p>		
SOURCE OF FUNDING	AMOUNT RECEIVED £	DATE

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Please check that you have included all the necessary enclosures and return this form to your District Co-ordinator **Lisa Macdonald, Uppermill Library - upstairs office, St Chads, High Street, Uppermill, OL3 6AP**
lisa.macdonald@oldham.gov.uk Tel: 0161 770 5195



Saddleworth and Lees District Executive Funding Application 2014/2015

SECTION A

Please note that this section of the application will be made part of the District Executive's public reports and be available on our website at www.oldham.gov.uk

NAME OF ORGANISATION REQUESTING FUNDING (must be same as on Section B): Dovestone Youth Rangers
PROJECT TITLE (must be same as on Section B): Dovestone Youth Rangers

DESCRIPTION OF THE PROJECT REQUIRING FUNDING setting out: what the project will deliver. Who will benefit, and how? How many people will benefit etc. Please provide as much detail as possible and continue on a separate sheet if required.

The Dovestone Youth Rangers are a voluntary organisation working to provide enjoyable environmental education for young people in and around the Saddleworth area. The group currently provides access for 12 members aged between 11-19 years, and it is free to join. The mix of young people are from varying backgrounds and includes young people with complex emotional and behavioural needs, there is currently a waiting list to join. Over the past two years, the group have worked to receive numerous environmental awards such as Saddleworth Youth Volunteers, National Parks Youth Volunteers of the year, and have also featured on BBC Countryfile. The members are also linked to the PeakDistrict Youth Forum and attend residential events. Initially the group focussed solely on environmental issues at Dovestone, but as the project has developed we have grown to engage in environmental projects across Saddleworth. Most recently, this has included a gardening programme at Wood Square Sheltered Housing, Greenfield. Working alongside the older generation has generated a mutually beneficial partnership for the young people and the residents as well as teaching new skills and focusing on the environment.

The Rangers have also been involved in tidying up the community graveyard at Delph, where they have helped to return the remembrance garden to its former glory, and our current project is helping to develop a nature walk in Diggle which in time will be available for the wider community to experience and enjoy. As the Rangers reputation grows, we are receiving more and more requests to deliver environmental projects in partnership with other groups around Saddleworth including Saddleworth West and Lees. This will ensure the Rangers experience a vast range of environmental education, and help continue community partnerships which benefit the wider population also.

The staff who run the group are all experienced and qualified youth workers and teachers with up to date DBS checks, and they work voluntarily.

We are currently looking for funding to continue to run the present group successfully and also to increase the number of members to 20.

The Rangers need to acquire various essential equipment such as gardening tools, wheelbarrows, protective clothing, maps, compasses etc. We also need transport

costs as we branch out further across Saddleworth and engage in projects further afield. As previously stated the group has also been given the opportunity to develop a nature walk in Diggle in partnership with Diggle Residents Association and Diggle Diggers and require funding to provide essential equipment and resources to start this particular project. This project is to be built in stages and funding for stage 1 has been granted by the Kerrching. Further funding will pay for the next stage plus the costs for all the other projects.

Total Project Cost	£5,200
Amount requested from the District Executive	£3,200

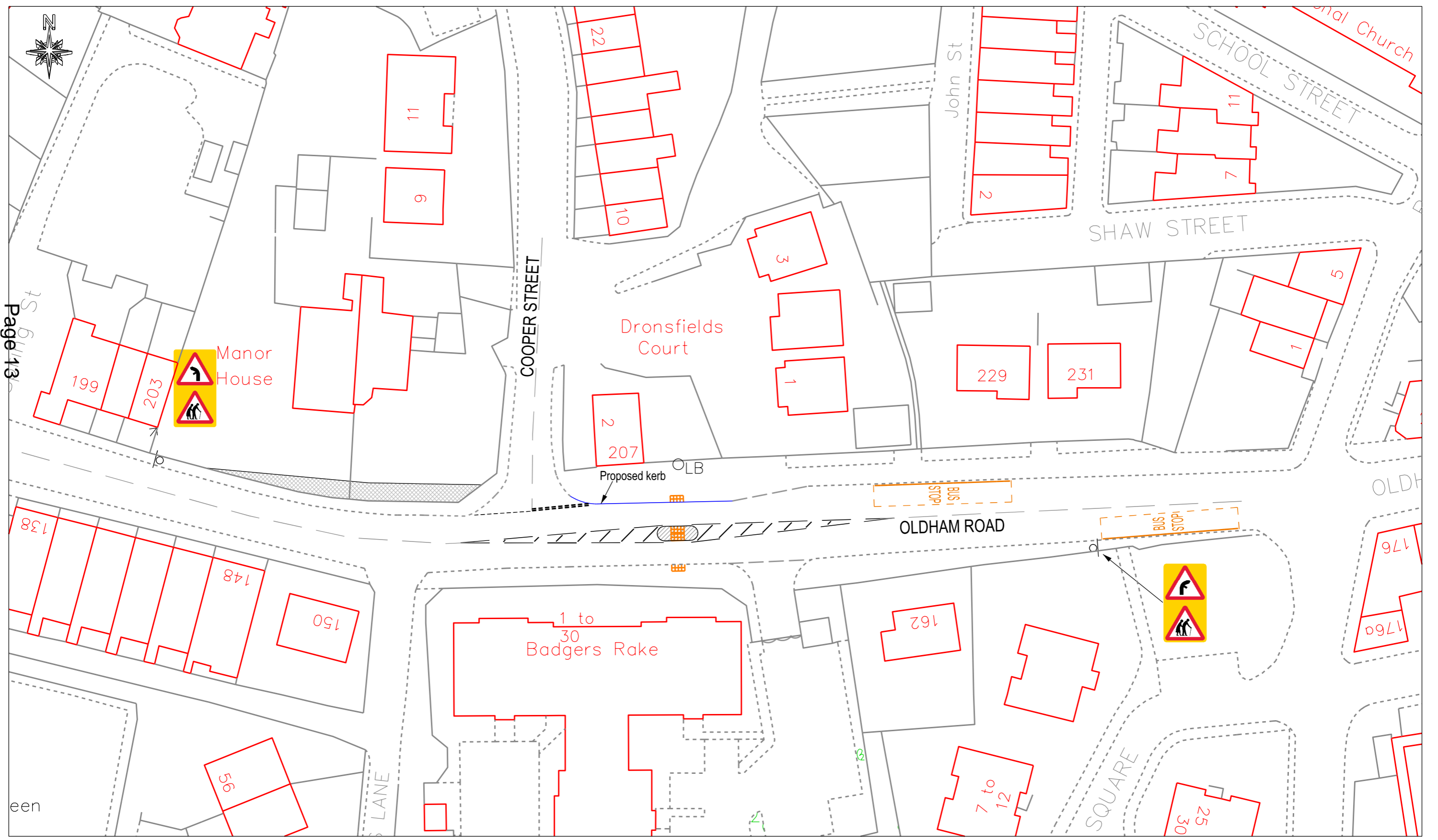
HAVE YOU ALREADY RECEIVED FINANCIAL ASSISTANCE FROM THE COUNCIL OR ANY OTHER SOURCE FOR THIS PROJECT IN THE LAST 2 YEARS?

YES

IF YES PLEASE GIVE DETAILS BELOW:

SOURCE OF FUNDING	AMOUNT RECEIVED £	DATE
Kerrching	£2,000	1/7/16

Please check that you have included all the necessary enclosures and return this form to your District Co-ordinator **Lisa Macdonald, Uppermill Library - upstairs office, St Chads, High Street, Uppermill, OL3 6AP**
lisa.macdonald@oldham.gov.uk Tel: 0161 770 5195



NOTES:
 1. **ORDNANCE SURVEY LICENCE:**
 © Crown copyright and database rights 2016 Ordnance Survey licence 0100019668.
 2. Proposed pedestrian refuge
 3. Proposed kerb line

4. Proposed tactile paving
 5. Proposed white lining
 6. Existing kerb line
 7. Existing bus stop

8. Proposed traffic sign
 9. Proposed footway

Rev	Revision details	By	Chk.	App.	Date

Unitypartnership
HIGHWAYS & ENGINEERING
 Henshaw House, Cheapside, Oldham OL1 1NY

Client OMBC		
Project A669 OLDHAM ROAD / COOPER STREET PEDESTRIAN ISLAND		
Drawn by MS	Date 01-04-2016	Purpose of Issue CONSULTATION
Checked by GS	Date 04-05-2016	Scale at A3 size 1:500
Approved by PG	Date 04-05-2016	

Title GENERAL ARRANGEMENT	
Drawing No. 1072521-0100-A-0100	Rev. .

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